

Minutes of the meeting of the Board of Directors for Chambers County Appraisal District, held on May 14, 2018.

A meeting of the Board of Directors for the Chambers County Appraisal District was held with the following members present:

Joe Crumpler, Chairman  
Joe Presnall, Member  
John Iles, Member  
Denise Hutter, Ex-Officio Member

Also present were Mitch McCullough, Chief Appraiser; Stephanie Muniz, Bookkeeper; LeeAnn Brents, Auditor with Swaim, Brents & Associates; Michael Snider, Auditor with Swaim, Brents & Associates.

The meeting was called to order by Chairman Crumpler at 6:00 p.m.

The minutes of the April 16, 2018 Board meeting were presented to the board for review with a motion from Member Presnall and seconded by Member Iles, the minutes were approved. Motion passed unanimously.

Chief Appraiser McCullough presented the April, 2018 expenditures to the board for review and after discussion; motion was made by Chairman Crumpler, and seconded by Member Presnall to approve the same. Motion passed unanimously.

Chief Appraiser McCullough presented the April, 2018 Financial Report to the board and after discussion, motion was made by Chairman Crumpler, and seconded by Member Presnall to approve the same. Motion passed unanimously.

LeeAnn Brents of Swaim, Brents & Associates presented our 2017 financial audit for review by the Board of Directors. After discussion, motion was made by Member Iles and seconded by Member Presnall to approve the same. Motion passed unanimously.

Chief Appraiser McCullough informed the Board of Directors the district would refund the excess revenue in their allocated portions to the corresponding taxing entities.

Chief Appraiser McCullough presented the Personnel Manual to the Board for inspection and after discussion over the recommended change; motion was made by Member Iles and seconded by Member Presnall to approve the Personnel Manual with the recommended change. Motion passed unanimously.

Chief appraiser informed the Board of Directors that Stephanie Muniz who has been employed with the district for 15 years, would be taking Colleen Wait's position as the Assistant Chief Administrator effective July 1, 2018.

No Legal.

No Public Comment.

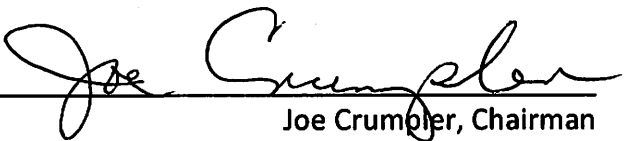
Chief Appraiser McCullough informed the Board of Directors that we would be mailing out Appraisal Notices for mineral, industrial and personal property on May 18, 2018. Chief appraiser McCullough also informed the Board of Directors the deadline to protest was May 15, 2018 and we have received less than 400 protests at this point but that agent protests were not all received yet.

No Board Comments.

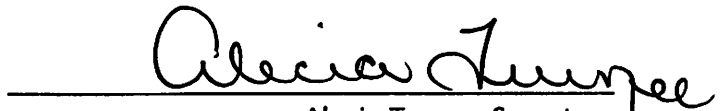
Chairman Crumpler set the next regular meeting for September 17, 2018 at 6:00 pm.

With a motion from Chairman Crumpler and second by Member Presnall Board adjourned at 7:16pm.

Approved this 10 day of September, 2018.



Joe Crumpler, Chairman  
Board of Directors  
Chamber County Appraisal District



Alecia Turner, Secretary  
Board of Directors  
Chamber County Appraisal District